



KEY INFORMATION DOCUMENT

GENERAL INFORMATION

Your name	Sample KID
Name of employment business	Venn Group
Name of intermediary or umbrella Company	AZebra
Your employer	AZebra
Type of contract you will be engaged under	Contract of Employment
Who will be responsible for paying you	AZebra
How often the umbrella company and you will be paid	Weekly

INTERMEDIARY OR UMBRELLA COMPANY PAY INFORMATION

You are being paid through an intermediary or umbrella company: a third-party organisation that will calculate your tax and other deductions and then pay you for the work undertaken for the hirer. We will still be finding you assignments.

The money earned on your assignments will be transferred to the umbrella company as part of their income. They will then pay you your wage. All the deductions made which affect your wage are listed below. If you have any queries about these please contact us.

Your payslip may show you as an employee of the umbrella company listed on the next page.

**GET IN
TOUCH**

T: 0845 838 0604/01923 627 900
E: sales@zebragroup.co.uk
WWW.AZEBRA.CO.UK





KEY INFORMATION DOCUMENT

UMBRELLA COMPANY PAY INFORMATION

Name of intermediary or umbrella company	AZebra
Any business connection between the intermediary or umbrella company, the employment business and the person responsible for paying you	None
Expected or minimum gross rate of pay transferred to the intermediary or umbrella company from us	£200
Deductions from intermediary or umbrella income required by law	<ul style="list-style-type: none"> • Employer national Insurance • Apprenticeship Levy • Employers Pension (Where applicable) • Holiday Pay Provisions @12.07% of basic pay
Any other deductions from umbrella income (to include amounts or how they are calculated)	AZebra Margin - Fixed weekly £18.00
Expected or Minimum rate of pay to you	No less than National Minimum Wage
Deductions from your wage required by law	<ul style="list-style-type: none"> • Income Tax • Employees National Insurance • Student Loans • Employee's Pensions (where applicable)
Any other deductions or costs taken from your wage (to include amounts or how they are calculated)	None
Any fees for goods or services	DBS checks or any other agency deductions should be listed here
Holiday entitlement and Pay	12.07% of Basic Pay
Additional benefits	None

Examples of pay on next page

GET IN TOUGH

T: 0845 838 0604/01923 627 900
E: sales@zebragroup.co.uk
WWW.AZEBRA.CO.UK





KEY INFORMATION DOCUMENT

EXAMPLE PAY

Example gross rate of pay to intermediary or umbrella company from us	£1000.00
Deductions from intermediary or umbrella income required by law	<ul style="list-style-type: none">• Employer costs (NIERS and APP LEVY) £101.73• Employers Pension £0.00• Holiday Provision £94.81
Any other deductions or costs taken from intermediary or umbrella income	Margin: £18.00
Example rate of pay to you	<ul style="list-style-type: none">• Basic £785.46• Holiday £94.81
Deductions from your pay required by law	<ul style="list-style-type: none">• Tax £127.60• Employees NI £51.06• Employees Pension £0.00
Any other deductions of costs taken from your pay	£0.00
Any fees for goods or services	£0.00
Example net take home pay	£701.61

Please note that transcribing documents like this may be prone to human error. Ensure you verify the information for accuracy against the original document.

**GET IN
TOUCH**

T: 0845 838 0604/01923 627 900
E: sales@zebragroup.co.uk
WWW.AZEBRA.CO.UK

